



European Aviation Safety Agency

**Meeting** Safety Analysts Workshop  
**Date** 20 May 2009  
**Location** Hotel DORINT an der Messe, Cologne, Germany  
**Organised by** Safety Analysis Section

## Agenda & Schedule

Starting Time	May 20, 09:00
Ending Time	May 20, 16:30
Date and location of next meeting	<i>To be determined</i>

Time or Ref.	Topics for Discussion	Explanatory note	Presented /coordinated by
09:00	<i>Registration</i>		
09:30 – 10:00	<b>Welcome and introduction</b>	(Introduction)	Reinhard Menzel
10:00 – 10:30	<b>Analysis goals</b>	What do we wish to achieve, what indicators should / could be developed. How do indicators feed into a safety plan. (It is envisaged that participants report on their national way of handling this issue)	all
10:30 – 11:00	<b>The Safety plan in UK CAA</b>	The development of the UK Safety Plan.	Sarah Doherty (UK)
11:00 – 11:15	<i>Coffee Break</i>		
11:15 – 12:00	<b>Analysis Methods</b>	The methods used in the development of safety indicators and other background material for a State safety plan. Also includes a review of tools used.	t.b.d.
12:00 – 12:30	<b>Data requirements</b>	What background data is required, what is available(national / international), how we can cooperate to obtain and share required reference data	t.b.d.
12:30 – 13:30	<i>Lunch</i>		
13:30 – 14:00	<b>Data integration</b>	Discussion of the integration of data from various sources. Methods and tools used. Handling of confidential data. Use of the European Central repository of occurrences	t.b.d.
14:00 – 15:00	<b>National / international safety indicators</b>	The definition, development, maintenance and sharing of safety indicators at national and international level	t.b.d.
15:00 – 15:30	<b>Safety indicators - integration of indicators into a State Safety Plan</b>	Target audiences, development of material appropriate to the target audience (levels of detail / sophistication), timeliness	t.b.d.
15:30 – 15:45	<i>Coffee Break</i>		
15:45 – 16:15	<b>Dissemination of results</b>	(Publications, sensitivities, scopes)	t.b.d.
16:15 – 16:30	<i>Conclusion</i>	(Conclusions and farewell)	Reinhard Menzel