



European Aviation Safety Agency

Roger SIMON • Design Organisation Manager

Cologne, 18 September 2009
EASA D(2009)RSI/YPA/DOAWKSH/74371

Subject: Part 21 Design Organisation Approval (DOA) Implementation Workshop
03 - 04 December 2009

Dear Sir/ Madam,

I am pleased to invite you to attend our "**Part 21 DOA Implementation Workshop**" to be held at the **Jugendherberge Köln-Deutz** (Barcelona Meeting Room), Siegesstraße 5, 50679 Köln, Germany, on **03 - 04 December 2009**.

The objective of the workshop is to give participants an update on EASA Design Organisation (DO) Section internal working procedures. It will also specifically focus on several subjects of significance to be shared equally between Authorities staff and industry representatives working in a DO environment. As well, the Agency aims at offering stakeholders a forum to ask questions, raise issues and discuss topics of common interest.

The format of the workshop dedicates the agenda of the **first day** to Authorities staff involved in EASA DOA only, whilst **the second day** will allow the industry representatives to express their views and provide feedbacks.

Welcome of participants will start at 09.00 AM on both days; the meeting will start at 09.30 AM on the first day and is scheduled to finish not later than 17.00 PM on the last day.

We expect and encourage lively discussions during the workshop. To determine the "hot topics", you, as participants, are invited to submit your proposals by sending an email to Ms. Olga VEISZ at olga.veisz@easa.europa.eu.

This event will be published on the EASA Website (Events): http://www.easa.europa.eu/home/g_events.html. You are invited to visit it regularly for updates.

You are kindly requested to indicate your interest by completing the "registration form" on the EASA website (Events), and to submit it via e-mail, to christina.tolis@easa.europa.eu **before Tuesday 30 October 2009**. The workshop is only accessible to registered participants, who will receive confirmation of participation. Acceptance will be limited to 2 representatives per organisation.

For additional information, please contact Ms. Olga VEISZ by email at olga.veisz@easa.europa.eu

I hope that you will find this event of interest and we look forward to welcoming you in Cologne.

Yours sincerely,

Roger Simon

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