



European Aviation Safety Agency

François Janvier • Head of Standardisation Department

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National Coordinators for FCL

All EU Member States, EASA Associated States and Croatia, Iceland, Monaco, Norway, Serbia, Switzerland and Turkey

(distribution by email only)

**Subject: Invitation to the 2nd Flight Crew Licensing Standardisation Meeting
EASA, Cologne, 08 and 09 December 2009**

Dear Madam, dear Sir,

Since EASA has introduced the concept of standardisation meetings with representatives of competent authorities, I am pleased to confirm that the second FCL Standardisation Meeting will take place on **08 and 09 December 2009** at the Hyatt Hotel – Rheinsaal 1, nearby the Agency's premises in Cologne, Germany.

The intention of this meeting is to address the most pressing issues in the area of licensing following the continuation of the standardisation process after the closure of the JAA. We expect the discussions to be in an open, informal, interactive and constructive workshop; therefore I kindly invite you to provide EASA with topics related to the application of the JARs and JIPs and other general technical issues that you would like to see in the agenda.

Based on your contributions and common findings resulting from the Agency's standardisation visits, EASA will identify the topics that shall be addressed in the event. The final agenda as well as further details will be sent to you in the coming weeks.

Please forward by **10 November 2009** at the latest the names of your nominee together with your proposed topics for the agenda to:

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To facilitate your travel arrangements, please be informed that the event is planned to start at 13:00hs on Tuesday, 08 December, continuing on Wednesday, 09 December with ending time scheduled for 13:00hs.

We kindly remind you that this meeting is not subject to reimbursement.

We look forward to welcoming you at EASA and thank you in advance for your contribution.

Yours sincerely,



François Janvier
Head of Standardisation Department

Copy: EASA Approvals and Standardisation Director (Mr Francesco Banal)